

CLOSE ACCOUNT REQUEST FORM (CORPORATE ACCOUNT)

結束賬戶申請表 (公司賬戶)

Date 日期: _____

注意 Note:

1. 請填妥第三部份,以便安排處理戶口的餘額 Please complete Part 3 if there is outstanding balance.
2. 由本行收到此通知書之日期起計,請預留五個工作日辦理 Please allow 5 working days for processing after the form is received.
3. 有關結束賬戶之任何費用將由客戶承擔 Any charges related to the account termination will be charged on the customer's own cost.

1. 客戶資料 Customer Information

客戶名稱 Customer Name	
客戶編號 Customer Code	
聯絡電話號碼 Contact Telephone Number	

本人 / 吾等現要求並授權招商銀行香港分行結束以下賬戶:

I/We hereby request and authorize CHINA MERCHANTS BANK HONG KONG BRANCH to close below account(s):

(請在其中一項加上剔號 Please tick **one option** only)

請結束所有賬戶及 Please close all accounts and

合併及折換幣種 combine and convert to 港幣 HKD 美元 USD 其他 Other _____

原幣提取 same currency withdrawal

請結束賬戶號碼 (幣別) Please close the account no. (currency):

2. 結束賬戶原因 Account Closure Reason

本人/吾等結束賬戶原因 The reason for closing the above account(s):

3. 結餘處理指示 Balance Handling Instructions

本人 / 吾等現授權招商銀行香港分行按以下處理賬戶餘額:

I/We hereby authorize CHINA MERCHANTS BANK HONG KONG BRANCH to arrange the balance to be paid as follows:

(請在其中一項加上剔號 Please tick **one option** only)

- 將賬戶結餘轉往招商銀行香港分行賬戶 Credit the closing balance to account with CMBHK:

賬戶號碼 Account no. _____

賬戶名稱 Account Name: _____

- 請開立本票 Please issue Cashier Order :

抬頭人為 in favour of 與賬戶名稱相同 same as the account name

其他名稱 other name: _____

****注意 Note: 開立本票費用會於結餘內扣除 Charges of issuing cashier order will be deducted from the closing balance.**

- 以電匯匯出 Transferring by Telegraphic Transfer:

代收款銀行名稱及地址 Name & Address of the Beneficiary Bank	
收款人名稱及地址 Name & Address of Beneficiary	
收款人賬號 Beneficiary account no.	
對收款人附言 Message to Beneficiary:	

****注意 Note: 銀行費用由結餘內扣除 Charge will be deducted from the closing balance.**

授權簽署 (與銀行記錄一致):

Authorized Signature(s) (Corresponding to the Bank's record):

○
S.V.

FOR BANK USE ONLY			
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